



IHI Call 12 proposals

Financial aspects

Gaëlle Lanckmans
Financial Officer (IHI JU)

19.01.2026 • Online

Before we start...

- We are recording this session and it will be published on the IHI website. We will also publish the presentation slides.
- The call was launched on 15/01/2026 and all links and details of how to apply are published on the IHI website and the Funding and Tenders Portal.
- If you want to ask a question please use the CHAT function on the right corner of your screen.

Content of this webinar

1. Introduction: IHI and Call 12 budget
2. Types of participants in a consortium
3. The types of costs
4. Contributions from IHI private members and contributing partners
 - Contributions In-kind contribution to operational activities (IKOP)
 - Financial Contributions (FC)
 - In-kind contribution to additional activities (IKAA)
5. Steps to build and submit a proposal's budget (concrete example)
6. Questions & Answers

IHI

50% Public funding

EU
(European Commission)



€2.4 bn

€1 bn

€200 m

Industry members

In-kind and financial contributions



efpia



MedTech Europe
from diagnosis to cure

Vaccines Europe

Contributing partners

In-kind and financial contributions

50% Private funding

Call 12 - budget per topic



Topic	Maximum EU contribution (EU funding envelope)	Estimated in-kind and cash contribution
1	30 Million	30 Million
2	60 Million	60 Million
3	20 Million	20 Million
4	43.3 Million	43.3 Million
5	9.8 Million	9.8 Million
	163.1 Million (50%) Public funds	163.1 Million (50%)* Private funds

* 50% matching is an estimated target for Call 12 as 50% matching must be reached at overall Programme level

Call 12 - budget per proposal



Topic	Estimated EU contribution <u>per proposal *</u>		Estimated in-kind and cash contribution <u>per proposal **</u>		Estimated total eligible costs <u>per proposal</u>
1	8 Million	+	8 Million	=	16 Million
2	15 Million	+	15 Million	=	30 Million
3	8 Million	+	8 Million	=	16 Million
4	8 Million	+	8 Million	=	16 Million
5	4.9 Million	+	4.9 Million	=	9.8 Million
50% Public funds			50% Private funds		

* estimations only – proposals can be submitted for more or less than those indicative amounts

** 45% is the formal minimum but 50% is recommended

- Types of participants

Entities eligible to participate

- All entities can participate in a proposal – but not all of them can receive funding
- Example: **US participants**
Can participate but are NOT eligible to receive EU funding
(unless considered 'essential' for the project by external evaluators).

Entities eligible to receive EU funding

- Any entities established
 - in the 27 EU Member States,
 - in the 21 [countries associated to Horizon Europe Programme](#)
 - in a low- or middle-income country.
- Examples: academics, non-profit, patient organisations, sme, large organisations

Exceptions for call 12*:



- In topic 4: entities from UK, Canada, Switzerland and Republic of Korea are NOT eligible for EU funding.
- In topic 5: entities from Republic of Korea and Switzerland are NOT eligible for EU funding.

** Use of budget carry-overs from a year before the accession of these countries to HE.*

IHI Private members (PM)

- **Four** Industry trade associations (EFPIA includes Vaccines Europe subgroup)



- “Constituent entities”: members of these associations
- Affiliated entities of the above entities (financial or legal link)
- Contribute in-kind and/or cash contributions in a proposal (IKOP, IKAA,FC)

Contributing Partners (CP)

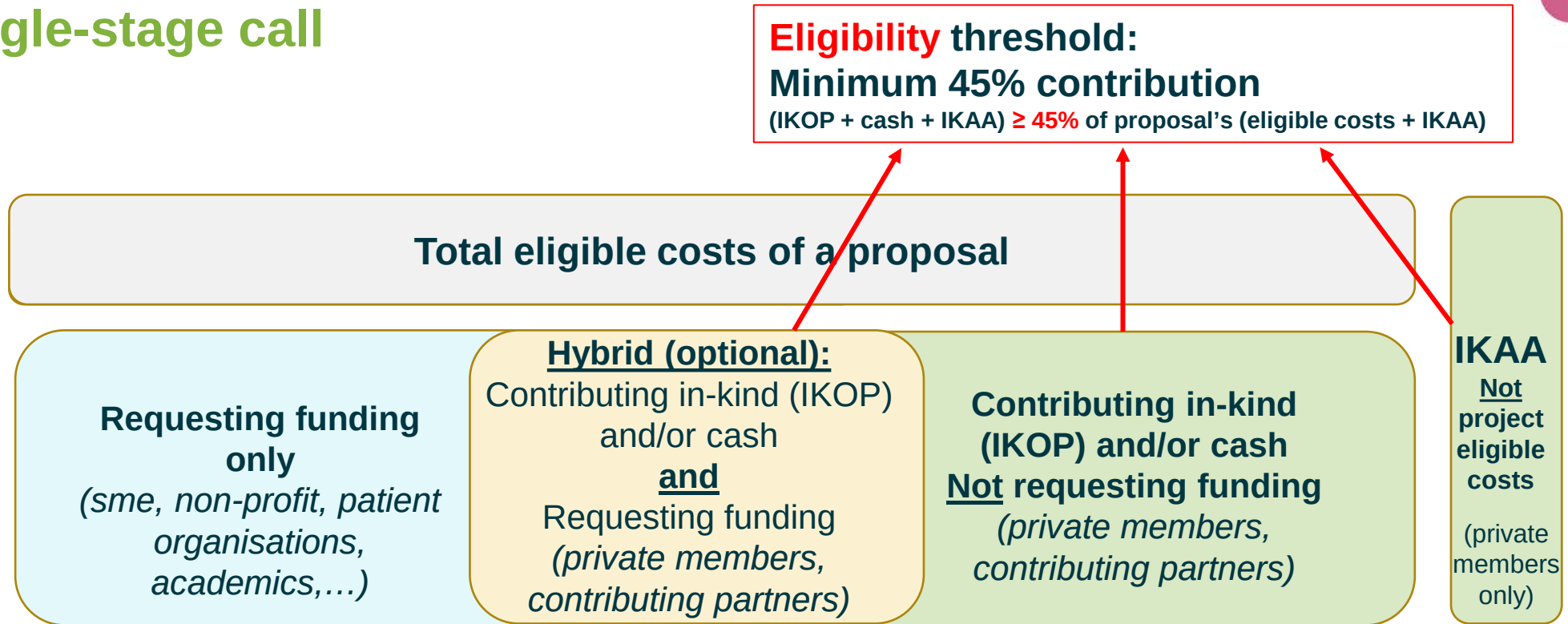
- Any legal entities interested in supporting IHI JU's strategic and specific objectives in their specific areas of research and who are NOT members of the industry associations.
- Contribute in-kind and/or cash contributions in a proposal (IKOP, FC)
- Application process:
 - Submit application letter to IHI Governing Board (GB) as part of the proposal submission
 - CP needs to be approved by the IHI GB
- More information on contributing partners on [IHI website](#)
- Dedicated webinar on 11 February 2026 – Register [here](#)

Hybrid participants

- Private members or Contributing partners that are **both**
 - Contribute in-kind and/cash to the proposal
 - AND
 - Request EU funding (if eligible)
- Specific to single stage calls

Types of participants in budget

Single-stage call



Proposal's budget

No.	Participant legal name	Role	Personnel costs	Subcontracting costs	Purchase costs			Internally invoiced goods and services	Indirect costs	Total Eligible costs	Funding Rate	Max EU contribution to eligible costs	Requested EU contribution to eligible costs	Income generated by the action	Financial contributions (FC) RECEIVED	Financial contributions (FC) PAID	IKOP In-kind contribution for operational activities	Non-EU IKOP	Own resources	Total estimated income	IKAA In-kind contribution for additional activities
					Travel & Subsistence	Equipment	Other goods, works & services														

Estimated eligible costs



For all participants

Estimated EU contribution and other sources of financing

Contributions from Private member and Contributing partner

Five costs categories

A.Personnel costs	B.Subcontracting costs	C.Purchase costs			D.Internally invoiced goods and services (Unit costs)	E. Indirect costs	Total eligible costs
		Travel and subsistence	Equipment	Other goods, works and services			

All costs must fulfill **cost eligibility criteria** ([Art 6 annotated MGA](#)):
actual/real, recorded in the accounts, foreseen in the budget, necessary for the action, documented/auditable, etc.



Only eligible costs can be reimbursed or be considered as in-kind contribution (IKOP)

A. Personnel costs [\(art 6.2 A in MGA\)](#)

- Employees or equivalent
- Natural persons under direct contract other than an employment contract (*e.g in house-consultant*)
- Seconded personnel (persons employed and paid by a third party external to the project but put at the disposal of the participant against payment/for free)
- SME owners/natural persons without a salary (unit cost) (*distinction unit vs actual costs not made at proposal stage in budget table, only at Grant preparation stage*)



Check Article 6.2 for cost calculation methods and concrete examples

B. Subcontracting costs [\(art 9.3 and art 6.2 B in MGA\)](#)

- Beneficiary contracts a third party to work on **project tasks**
- **Contractual link** between subcontractor and beneficiary based on business conditions as it includes a **profit margin** for the subcontractor
- Selection of subcontractor: ensure best value for money (or lowest price if appropriate), transparency, no conflict of interest
- Subcontracting between beneficiaries: NOT allowed

C. Purchase costs [\(art 6.2 C in MGA\)](#)

- Travel, accommodation and subsistence
- Equipment (depreciation cost – part used for the project)
- Other goods, works or services, if necessary to implement the project (normally limited in scope, i.e, not project tasks)
- Purchases between beneficiaries: NOT accepted.

D. Internally invoiced goods and services

[\(art 6.2 D2 MGA\)](#)

- The beneficiary will itself provide or produce goods or services to be directly used for the action (e.g: self-produced consumables, specific devices or facilities,...)
- Calculated as Unit cost following the beneficiary's usual cost accounting practices.
- Fulfill the general eligibility conditions ([Art 6 MGA](#))

E. Indirect costs [\(art 6.2 E in MGA\)](#)

- Fixed flat rate as 25% of the direct costs (excluding subcontracting costs and internally invoiced goods and services)
- Calculated automatically for all beneficiaries (also companies providing IKOP)



No indirect costs should be included in the other costs categories (no double counting allowed)

Proposal's budget

No.	Participant legal name	Role	Personnel costs	Subcontracting costs	Purchase costs			Internally invoiced goods and services	Indirect costs	Total Eligible costs	Funding Rate	Max EU contribution to eligible costs	Requested EU contribution to eligible costs	Income generated by the action	Financial contributions (FC) RECEIVED	Financial contributions (FC) PAID	IKOP In-kind contribution for operational activities	Non-EU IKOP	Own resources	Total estimate d income	IKAA In-kind contribution for additional activities
					Travel & Subsistence	Equipment	Other goods, works & services														

Estimated eligible costs

Estimated EU contribution and other sources of financing

Contributions from Private member and Contributing partner

Types of Contributions

Private
members
(PM)

Contributing
Partners
(CP)

- **IKOP** - In-kind contributions to OPerational activities
- **FC** - Financial contributions (cash)
- **IKAA** - In-kind contributions to Additional Activities



Organisation that are NOT Private members or Contributing partners CANNOT contribute IKOP, IKAA and FC



IKOP

In-Kind contribution to Operational activities

IKOP

- Only for private members and contributing partners
- Consist of the **eligible costs** these entities incur in implementing **project tasks** and that are NOT reimbursed by IHI
(five cost categories: personnel costs, subcontracting costs, ...)
- Companies providing IKOP are subject to the same rights and obligations as any other beneficiary signing the GA
 - Same cost **eligibility criteria** ([Art 6.1 of MGA](#))
 - Same costs calculation methods ([Art 6.2 of MGA](#))
 - ...



IKOP - Examples of costs (not) eligible

Software licence fees:

- ✗ Software developed by the entity and licence fees are to valorize its use by the consortium → missed business opportunity, not a cost
- ✓ Licence fees paid by the entity during the project implementation

Data

- ✗ Pre-existing data: represents a scientific value but is not a cost recorded in the accounts of the entity during project implementation
- ✓ Costs for generating/harmonising/transforming data or other actions on data are eligible costs

IKOP

- IKOP formula = (total eligible costs - requested EU contribution, if any)

Example for hybrid participant:

Type of participant	Total eligible costs	Requested EU contribution	IKOP
Private members & Contributing partners (Hybrid)	15 million	5 million	10 million

➔ [Annex to the Budget and Type of Participants](#) calculates IKOP automatically

EU IKOP vs non-EU IKOP

EU IKOP	Non-EU IKOP max 20%
Eligible costs incurred <u>WITHIN</u> ▪ 27 EU Members States ▪ 21 Third countries associated to Horizon Europe	Eligible costs incurred <u>OUTSIDE</u> ▪ 27 EU Members States ▪ 21 Third countries associated to Horizon Europe
Example: UK, Canada, Switzerland, Republic of Korea (topics 1,2,3)	Example: US
	Special cases for Call 12: Topic 4,5: Canada and Switzerland Topic 4: UK, Republic of Korea

Non-EU IKOP

Maximum **20%** of total IKOP

- Programme level (for all projects together)
- Project level: same limit for proposals of Call 12

Proposals with **more than 20%** non-EU IKOP?

Can be submitted but if proposal selected, during grant preparation, non-EU IKOP should be reduced to maximum 20% while still maintaining the minimum 45% contribution (eligibility threshold)



[Annex to the Budget and Type of Participants](#) calculates automatically the non-EU threshold



Financial Contributions paid

Financial contributions (FC) paid

- Cash paid by a private member or a contributing partner to a beneficiary to support (a part of) its project eligible costs
- Count for the 45% threshold only if the recipient of the FC is eligible for receiving funding
- In Proposal part B (table 3.1k): Financial contributions to be explained:
 - private member/contributing partner paying the FC,
 - the FC amount,
 - the beneficiary receiving the FC and
 - the concerned project activities to carry out by the beneficiary with the received FC



IKAA

In-Kind contribution to additional activities

IKAA in an IHI proposal

“Additional activities” must fulfil all below conditions:

1. contribute towards the achievement of objectives of the IHI project, or towards the dissemination, sustainability or exploitation of the IHI project results
2. not project task(s) (i.e not IKOP as per DoA)
3. not funded by the IHI or any other Union funding programme
4. carried out in the Union or in countries associated with HE
5. only for private members, not for contributing partners or other entities
6. described in the [Annex on IKAA](#) of the Proposal (**compulsory** annex)

IKAA limitation:

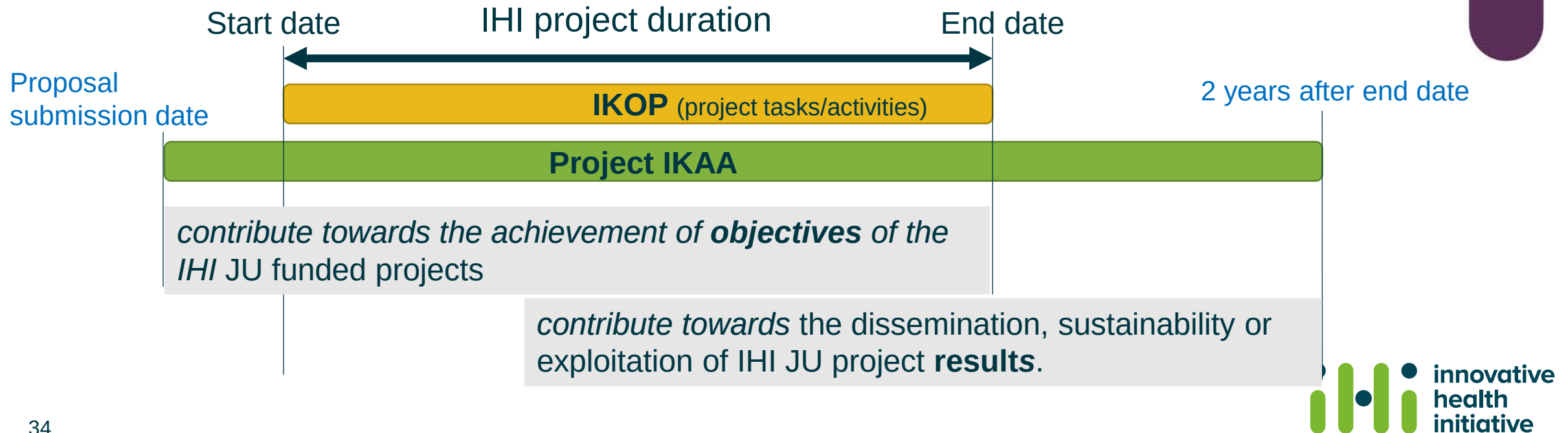
- Max 40% of total in-kind (IKOP+IKAA) from private members at Programme level.
- No formal limit at project level.

IKAA versus IKOP

IKOP	IKAA
Costs for project tasks /activities as described in the Description of the Action (DoA)	Costs for additional activities; not project tasks (not essential)
Both Private Members and Contributing Partners	Only Private Members
In or outside EU or associated countries (EU IKOP, Non-EU IKOP)	Only within EU or associated countries
subject to HE's rules (same rules as for any beneficiary signing the GA) – Article 6 of the GA	can be valued following the usual cost accounting practices of the company - not subject to HE's cost eligibility conditions
Reporting: same deadline and tool than for participants receiving IHI funding	different reporting deadline, different reporting tool,...
Timeframe: costs must be incurred between the start date and the end date of the project	costs can incur between the date of submission of the proposal and up to 2 years after project end date

IKAA versus IKOP

- **IKOP**: cost must incur during the project implementation
- **IKAA**: costs can incur between the date of submission of the proposal and up to 2 years after project end date



Project IKAA

What not?

- ✗ Preparation activities for the Consortium agreement (mandatory prerequisite)
- ✗ Activities essential to reach project objectives (must be IKOP)
- ✗ Activities carried out outside the EU or HE associated countries
- ✗ Activities for which the private member does not effectively incur costs during the eligibility timeframe

Few examples from previous calls

- After project end: organise a conference to disseminate project results
- After project end: develop training program for a good use of tools developed by the project
- During and after project implementation: tests to evaluate the use of liquid fiducial markers for additional indications relevant to the project (but not directly covered in the project). Expanding the intended use of liquid fiducial markers will support the usage of fiducial markers in the project
- During project implementation: large animal lung cancer model development and refinement for the purposes of preclinical research and solution validation. This effort will result in the availability of a large animal lung cancer model, enabling assessment of new imaging, device, and potentially drug solutions for preclinical safety and efficacy. This will de-risk and potentially accelerate the clinical and commercial availability of solutions included in the project.

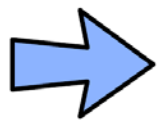


Eligibility threshold:
minimum 45% matching

Min 45% matching

How is it calculated?

$$(IKOP + FC \text{ paid} + IKAA) \geq 45\% \text{ of action's (eligible costs} + IKAA)$$



[Annex to the Budget and Type of Participants](#) verifies automatically if your proposal reaches 45%



Eligibility criteria!

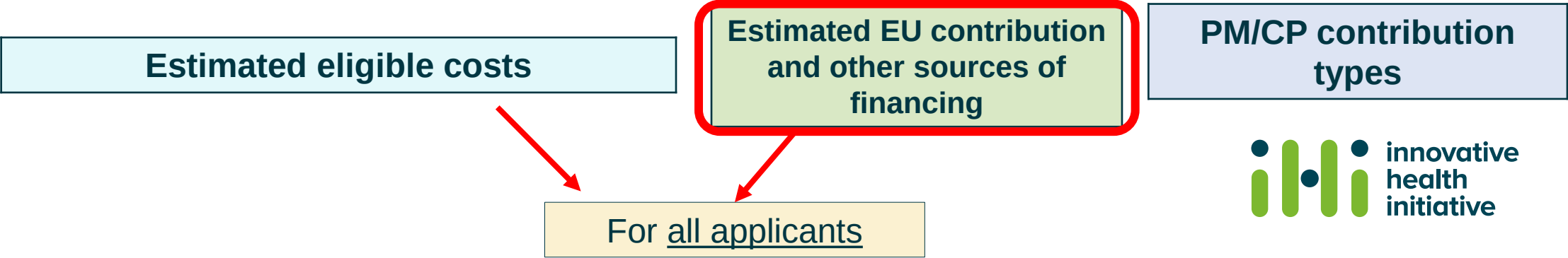
If threshold not reached collectively → proposal NOT evaluated

Min 45% contribution

- Coordinator of the proposal must submit a [Declaration on contributions](#) (compulsory Annex) to confirm the 45% commitment
- 45% can be reached with only one or two contribution type (e.g only with IKOP)
- Only private members and contributing partners can contribute to the 45%.
(during GAP, IHI office checks if private members are indeed members and if contributing partners have been approved by the IHI GB).
- 45% must be maintained during project implementation
- **Prudent approach** recommended for proposals: aim for 50%

EU contribution and other sources of financing

No.	Participant legal name	Role	Personnel costs	Subcontracting costs	Purchase costs			Internally invoiced goods and services	Indirect costs	Total Eligible costs	Funding Rate	Max EU contribution to eligible costs	Requested EU contribution to eligible costs	Income generated by the action	Financial contributions (FC) RECEIVED	Financial contributions (FC) PAID	IKOP In-kind contribution for operational activities	Non-EU IKOP	Own resources	Total estimated income	IKAA In-kind contribution for additional activities
					Travel & Subsistence	Equipment	Other goods, works & services														



Costs reimbursed by IHI (EU contribution)

Funding rate	Maximum EU contribution	Requested EU contribution
Always <u>100%</u> (Automatic)	= Funding rate x total eligible costs (Automatic)	Amount of EU contribution requested to reimburse part/all project eligible costs (To encode manually)

- 100% funding rate gives the wrong impression that all participants can get all their costs reimbursed **but it is not the case** because
 - Private members and contributing partners should bring at least **45% contribution**
 - Some participants may not be eligible to receive funding
 - Some participants may receive cash from private members/contributing partners
- For each participant, the requested EU funding needs to be specified (either positive, or zero).

Costs covered by financial contributions (FC)

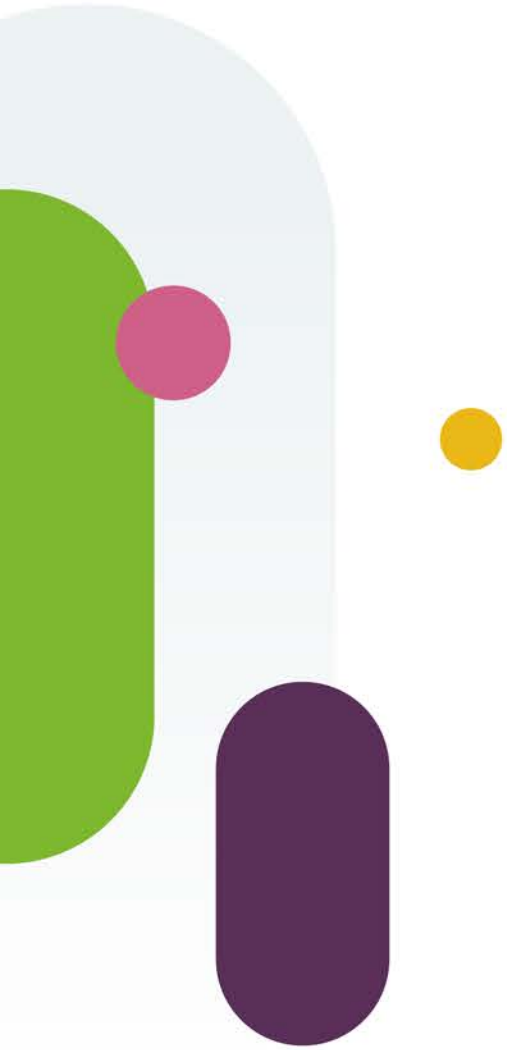
income generat ed by the action	Financial contributio ns (FC) RECEIVED
---	---

- Amount expected to be received for the project, other than the EU contribution
- Includes FC received from Private Members, Contributing Partners, regional funds,...
- Beneficiaries receiving a FC must ensure they do not request EU contribution for the costs already covered by a FC (no double funding allowed)

Non-EU IKOP	Own resources	Total estimated income

Costs covered with own resources

- When costs are not entirely covered by 'EU contribution' and/or by 'Financial contribution received'
- Consists of the own resources the participant plans to use for the implementation of the project (e.g.: associated partners)
- Always zero for private members and contributing partners (own resources = IKOP)



How to submit a proposal's budget

Proposal's budget

Composed of two compulsory parts:

1. The **budget table in the part A of the proposal** - automatically generated based on the budget encoded in the EC submission system
2. The **Annex** to the Budget and types of participants ([Excel](#))

Name of beneficiary	Personnel costs	Subcontracting costs	Purchase costs			Internally invoiced goods and services (Unit costs)	Indirect costs	Total eligible costs	Funding rate	Maximum EU contribution	Requested EU contribution	Income generated by the action	FC Received	FC Paid	IKO P	Non-EU IKO P	Own resources	Total estimated income	IKAA In-kind contributions for additional activities
			Travel and subsistence	Equipment	Other goods, works and services										In-kind contributions for operational activities				

Only in Annex

Annex to the Budget and Type of Participants

- Mandatory Annex – **to be submitted** as part of the proposal
- Includes key budget items: IKOP, non-EU IKOP, FC paid, IKAA
- Contains some useful features:
 - ✓ calculates automatically the thresholds (45%,20% non-EU IKOP..)
 - ✓ does not allow values to be entered in cells when not applicable
 - ✓ figures become red when something is wrong
 - ✓ Warning messages to avoid wrong data are entered

Annex to the Budget and Type of Participants

- Excel document with **5 tabs**:
 1. Guidance/instructions
 2. Type of Participants (compulsory)
 3. Detailed budget (compulsory)
 4. Simplified budget (optional)
 5. Check results (compulsory)

Hyperlink to: [Annex to the Budget and Type of Participants](#)

'Type of participants' tab (compulsory)

A	B	C	
IHI JU Type of participants			
<i>First read the "Guidance" tab before filling in the below</i>			
PARTICIPANT Number <i>(please follow the proposal order, Part A)</i>	PARTICIPANT NAME <i>(please follow the proposal order, Part A)</i>	Participant type <i>(please select from the drop down menu)</i>	Ma
1	University ABC	Beneficiary requesting funding	
2	Company A	COCIR – IHI Private Member	
3	Company B	EFPIA including VaccinesEurope – IHI Private Member	
4	Company C	EuropaBio – IHI Private Member	
5	Company D	MedTech Europe – IHI Private Member	
6	Company E	Contributing Partner	
7	Company F	Associated Partner	v



Editable cells

Drop down list



You must start with this tab

‘Detailed budget’ tab (compulsory)

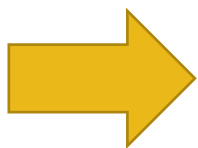
- 1 row for each participant
- All budget items

Participant type <i>(this is automatically filled in according to the participant type tab)</i>		Participant legal name <i>(this is automatically filled in according to the participant type tab)</i>	Total Eligible costs (include personnel, purchase, subcontracting, internally invoiced goods and services and 25% indirect costs)	Funding Rate	Max EU contribution to eligible costs [Funding rate * Total eligible costs]	Requested EU contribution to eligible costs	Income generated by the action	Financial contributions (FC) RECEIVED	Financial contributions (FC) PAID	IKOP (Total eligible costs - requested EU contribution - FC received)	Non-EU part of IKOP	Own resources	Total estimated income [columns G+H+I+K+M]	IKAA
1	Beneficiary requesting funding	University ABC	€500,000.00	100%	€500,000.00	€0.00	€0.00	€0.00	/	/	/	€0.00	€0.00	/
2	COCIR – IHI Private Member	Company A	€0.00	100%	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	/	€0.00	€0.00
3	EFPIA including V	Automatically pre-filled	€0.00	100%	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	/	€0.00	€0.00
4	EuropaBio – IHI Pri		€0.00	100%	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	/	€0.00	€0.00
5	MedTech Europe –		€0.00	100%	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	/	€0.00	€0.00
6	Contributing Partner		€0.00	100%	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	€0.00	/	€0.00	/
7	Associated Partner	Company F	/	100%	€0.00	€0.00	/	€0.00	/	/	/	€0.00	€0.00	/

Cells editable

Cells calculated automatically

Cells not applicable



Check results (last tab) and correct if necessary

‘Simplified budget’ tab (optional)

- Only 3 rows:
1 row per type of participant
- To test different budget scenarios
- To verify quickly if your proposal is eligible/reaches the 45%

	TOTAL ELIGIBLE COSTS	REQUESTED EU FUNDING	FC received	IKOP	Non-EU IKOP	FC paid	IKAA	Total Industry
Participant types	Total costs include personnel, purchase, subcontracting and 25% indirect costs	Up to 100% of total costs for entities eligible to receive funding	Cash received by PMs/CPs/other sources to cover eligible costs	IKOP equals (Total eligible costs - Requested EU funding - FC received). It includes both EU and non-EU IKOP.	Part of IKOP that is "Non-EU". Non-EU IKOP must be ≤ IKOP	Cash paid by PMs/CPs to other participants eligible for funding)	Costs for additional activities	(IKOP + FC paid + IKAA)
All Beneficiaries requesting funding only (BRs) (not providing IKOP/FC/IKAA)	€0	€0	€0	/	/	/	/	/
All IHI private members (PMs) (requesting funding or not)	€0	€0	€0	€0	€0	€0	€0	€0
All IHI contributing partners (CPs) (requesting funding or not)	€0	€0	€0	€0	€0	€0	/	€0
TOTAL	€0	€0	€0	€0	€0	€0	€0	€0

Cells editable

Cells calculated automatically

Cells not applicable

'Check results' tab



Blocking

CHECK RESULTS:	Formula
<u>MANDATORY</u> CHECK 45% ELIGIBILITY CRITERIA	$(IKOP + FC + IKAA) \geq 45\%$ of action's (eligible costs + IKAA)

Result	Action needed
If < 45%	Increase IKOP, FC or IKAA to reach 45%



Result
if 45 - 49%



Result
If $\geq 50.00\%$

<u>IMPORTANT</u> CHECK 20% NON-EU IKOP	Max 20% Non-EU IKOP
<u>OPTIONAL</u> CHECKS	Total FC paid - total FC received = 0
	Max 40% IKAA

If > 20%	Reduce at GAP but keep min. 45% contribution
If $\neq 0$	Check if correct
If > 40%	PM(s) to inform association office



Red but not blocking



Steps to submit the proposal's budget

1. First, **fill in the IHI Annex** to the budget and type of participants ([template](#)) and check that the budget is correct and the **min 45%** eligibility threshold is reached.
! If 45% not reached, proposal is not evaluated
2. **Enter the budget in the EC submission system** and ensure values are the **same** as in the IHI Annex.
! In case of discrepancies, figures entered in the EC system prevail
3. **Upload the IHI Annex** to the budget and types of participants in the EC system as part of the proposal submission.
! **Also mandatory:**
Annex on IKAA, if proposal includes IKAA ([template](#) and [instructions](#)),
Annex with CP application letter(s), if proposal includes CP(s) ([template](#) and [instructions](#))

Steps to submit the proposal's budget

In the EC submission system:

Annex on IKAA and
Annex for CP application letter(s)
DO NOT appear as mandatory (no *)



If Annex missing for proposal with
IKAA/CP:

- Impact the 45%
- shortcoming during evaluation

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other required documents.

Part B *	
Contributing partner applications	
Declaration of in-kind contribution commitment	
In-kind contributions to additional activities (IKAA)	
Essential information for clinical studies	
Annex Budget and Type of Participants *	
Ethics	



How to build a proposal's budget?

Build a proposal's budget

2 scenarios

1. 'Public partners' are leading and seeking matching from Private member(s) and/or Contributing partner(s)
2. Industry is leading and seeking collaboration with 'public partners'

Note: 'Public partners' refers to those beneficiaries that are requesting funding only and cannot contribute IKOP/FC/IKAA - e.g. Universities, patient organisation,...

Practical Example

Scenario 2 - industry is leading

Single stage call Proposal

Estimated EU funds available for the proposal:	10,000,000
Matching needed by Private Members and Contributing partners contributions:	10,000,000*

*50% is a prudent approach but 45% of the action's (eligible costs + IKAA) is the formal minimum

Step 1: Calculate the contribution from Private member(s) and/or Contributing partner(s) (IKOP, FC, IKAA)

(IKOP+FC+IKAA) needs to equal the total amount of EU funding available to consortium (EUR 10,000,000)

No	Participant type	Eligible Costs	Requested EU contribution	IKOP	IKAA	FC paid	Contribution (IKOP+FC+IKAA) = EC funding available
A	Private members (Hybrid)	6,000,000	3,000,000	3,000,000	0	2,000,000	5,000,000
B	Private members	2,000,000	0	2,000,000	0	0	2,000,000
C	Contrib. partner	1,500,000	0	1,500,000	0	0	1,500,000
D	Private members (Hybrid)	1,500,000	1,000,000	500,000	1,000,000	0	1,500,000
	TOTAL	11,000,000	4,000,000	7,000,000	1,000,000	2,000,000	10,000,000

Step 2: Calculate the remaining funding available for Beneficiaries requesting funding only ('public partners') (only in case of hybrid participants)

- $[\text{Total contribution (IKOP+FC+IKAA)}] - [\text{Requested EU contribution by industry}] = \underline{\text{EU funding left available}}$
- Based on the EU funding that remains available, bring on board the other beneficiaries

No	Participant type	Contribution (IKOP+FC+IKAA)	Requested EU contribution	Funding Remaining (Contribution – Reimbursement)
A	Private members (Hybrid)	5,000,000	3,000,000	2,000,000
B	Private members (only IKOP)	2,000,000	0	2,000,000
C	Contrib. partner (only IKOP)	1,500,000	0	1,500,000
D	Private members (Hybrid)	1,500,000	1,000,000	500,000
	TOTALS	10,000,000	4,000,000	6,000,000

= 10,000,000 – 4,000,000

Step 3: Bring those beneficiaries requesting funding only ('public partners')

- Make sure their requested EU contribution remains within the limits available (EUR 6,000,000).
- If limit exceeded, compromise to be found between 'public partners' and hybrid participants.

Consortium Partner	Eligible Costs	Requested EU contribution	IKOP	IKAA	FC received	Total Contribution (IKOP+FC+IKAA)
Private A	6,000,000	3,000,000	3,000,000	0	0	5,000,000*
Private B	2,000,000	0	2,000,000	0	0	2,000,000
Private C	1,500,000	0	1,500,000	0	0	1,500,000
Private D	1,500,000	1,000,000	500,000	1,000,000	0	1,500,000
SME X	2,500,000	1,500,000	/	/	1,000,000	0
Large company Y**	3,000,000	1,500,000	= 6,000,000		0	0
Hospital Z	4,000,000	3,000,000	/	/	1,000,000	0
TOTALS	20,500,000	10,000,000	7,000,000	1,000,000	2,000,000	10,000,000

** Large company Y covers 1.5 Million of its costs with own resources.

* Includes 2,000,000 FC paid (see slide 56)



Step 4: Fill-in the ‘Simplified budget’ tab of IHI Annex on budget (optional)

Participant types	Total eligible costs	Requested EU Contribution	FC received	IKOP	Non-EU IKOP	FC paid	IKAA	Total Industry
All Beneficiaries requesting funding only (not providing IKOP/FC/IKAA)	€9,500,000	€6,000,000	€2,000,000	/	/	/	/	/
All IHI private members (requesting funding or not)	€9,500,000	€4,000,000	€0	€5,500,000	€0	€2,000,000	€1,000,000	€8,500,000
All IHI contributing partners (requesting funding or not)	€1,500,000	€0	€0	€1,500,000	€0	€0	/	€1,500,000
TOTAL	€20,500,000	€10,000,000	€2,000,000	€7,000,000	€0	€2,000,000	€1,000,000	€10,000,000



CHECK RESULTS:	Check description	Formula	Result	Action(s) needed
MANDATORY CHECK 45% ELIGIBILITY CRITERIA	Min 45% contribution from IHI private members and/or IHI contributing partners	$(IKOP + FC\ paid + IKAA) \geq 45\%$ of action's (eligible costs + IKAA)	46.51%	Your proposal is eligible as the 45% threshold is reached. However, you could further increase IKOP, FC paid or IKAA (or a combinaison of those contributions) in order to secure 50% and adopt a prudent approach.

Step 5: Test other budget scenarios if needed (optional)

Potential options to reach 50%:

- Decrease Industry 'Requested EU contribution' (from hybrid participants) to automatically increase the 'IKOP'
- Increase Industry costs to automatically increase the 'IKOP'
- Increase 'IKAA', 'FC paid'
- A combination of the above

Participant types	Total eligible costs	Requested EU Contribution	FC received	IKOP	Non-EU IKOP	FC paid	IKAA	Total Industry
All Beneficiaries requesting funding only	€9,500,000	€6,000,000	€2,000,000	/	/	/	/	/
All IHI private members	€9,500,000	€3,000,000	€0	€6,500,000	€0	€2,000,000	€1,000,000	€9,500,000
All IHI contributing partners	€1,500,000	€0	€0	€1,500,000	€0	€0	/	€1,500,000
TOTAL	€20,500,000	↘ €9,000,000	€2,000,000	↗ €8,000,000	€0	€2,000,000	€1,000,000	↗ €11,000,000

CHECK RESULTS:	Formula	Result	Action(s) needed
<u>MANDATORY</u> CHECK 45% ELIGIBILITY CRITERIA	$(IKOP + FC + IKAA) \geq 45\% \text{ of action's (eligible costs + IKAA)}$	51.16%	Your proposal is eligible as it reaches the 45% threshold of total industry contribution. It even reaches 50%, which is the prudent approach IHI recommends.

Step 6: Fill in IHI Annex – **‘Type of participants’** tab (compulsory)

Step 7: Fill in IHI Annex – **‘Detailed budget’** tab (compulsory)

Step 8: Verify the **45%** is reached in **‘Check results’** tab in IHI Annex (compulsory)

Step 9: Encode budget in the **EC submission system** and ensure values are the same as in the IHI Annex → will generate budget table in Proposal part A.

Step 10: **Upload the IHI Annex(es)** in the EC system for the proposal submission.



You're done!

Reference documents

- [Model Grant Agreement](#) (MGA) for Horizon Europe, including Annex 5 applicable to JUs
- [AGA](#) annotated version of MGA (no annotations for Annex 5)
- [Frequently asked questions](#) for IHI Calls
- [IHI guide for applicants](#)
- [IKAA guidelines](#)
- [Mandatory Annex to the Budget and Type of Participants](#)
- [Guide for Contributing Partners](#)



finance@ihi.europa.eu

