

Template application letter for new Contributing Partner to IHI JU regarding two-stage calls

Chair of the IHI JU Governing Board
c/o IHI JU Executive Director
Innovative Health Initiative Joint Undertaking
56 – 60 Avenue de la Toison d'Or
Brussels – 1060
Belgium

[Date]

Re: [IHI JU Topic]

Dear sir/madam,

On behalf of [Organisation Name] of [Registered Address] and in accordance with Council Regulation (EU) No 2085/2021 of 19th November 2021 establishing the Joint Undertakings under Horizon Europe and repealing Regulations (EC) No 219/2007, (EU) No 557/2014, (EU) No 558/2014, (EU) No 559/2014, (EU) No 560/2014, (EU) No 561/2014 and (EU) No 642/2014 and specifically Articles 9, 17, 116, and 118 therein;

we wish to apply to become a Contributing Partner to the IHI Joint Undertaking.

[Introduction to applicant Contributing Partner]

[Aims/Ethos of the applicant Contributing Partner]

[In general terms how the applicant Contributing Partner is to contribute to IHI JU/What relevance and potential added value does the proposed contribution present for the achievement of the objectives of the IHI JU projected duration of contribution to the IHI JU]

[Details of topic]

[Manner of applicant Contributing Partner's interaction with new topic]

[Manner and specifics of proposed contribution to topic – for example: project areas, work packages, deliverables, and description of in kind and/or in cash total equivalent amount (please specify value in EURO)]

We estimate the value of this contribution to be EUR [Amount] over the lifetime of the project.

Further, according to our best projections, EUR [Amount] of the above overall contribution will be considered as non-EUⁱ.

[Additional Details as required]

We confirm the following:

1. That we will observe in their entirety the legal rules of Horizon Europe framework as they pertain to the IHI JU, and in particular the Articles of: Regulation on the Rules for Participation

in Horizon Europe (EU) No 2021/695; Council Regulation (EU) No 2085/2021 establishing the Joint Undertakings under Horizon Europe; the Model Grant Agreement for Horizon Europe and the Horizon Europe Work Programme General Annexes.

2. That we will keep all information arising from our position as Contributing Partner to the IHI JU confidential. This confidential obligation to apply in particular, but not be confined to, the areas of IHI JU call topic preparation and publication, proposal submission and evaluation, and consortium formation. We further understand that this obligation strictly prohibits the release of confidential information to any legal entities save where specifically authorised by IHI JU.
3. We are confident of our ability to meet the above commitments over the lifetime of the project and further confirm our understanding that the IHI JU will allocate resources to the above topic based on these commitments.

Yours faithfully

Signed

[To be signed by representative of the Contributing Partner who is properly authorised to commit said Contributing Partner to legally binding contracts and accompanying financial obligations].

Dated

¹ For definition of non-EU contribution, please consult the IHI Guide for Applicants https://www.ih.europa.eu/sites/default/files/IHI_Guide_for_Applicants.pdf