

Invitation to Call for Proposal - DONATION

1. Who we are

The Innovative Health Initiative Joint Undertaking (IHI JU) is a Public-Private Partnership (PPP) between the European Union (represented by the European Commission), and the pharmaceutical, biotechnology, and medical technology industries (represented by COCIR, EFPIA, Vaccines Europe, EuropaBio, and MedTech Europe.)

Our general objectives are to:

- turn health research and innovation into real benefits for patients and society;
- deliver safe, effective health innovations that cover the entire spectrum of care – from prevention to diagnosis and treatment – particularly in areas where there is an unmet public health need;
- make Europe's health industries globally competitive.

As a consequence of the migration to a more efficient and hybrid way of working and the synergies created with other Joint Undertakings, the IHI JU Programme Office has reduce the space occupied at its premises. Some office furniture and equipment have been replaced with newer more suitable items. Therefore, IHI JU's Administration and Finance Unit is looking to conclude the above referenced donation agreement of furniture which then will become obsolete.

2. Context and subject

The update of items to a more modern and functional office, the following items will become obsolete:

- ✓ 1 Executive Meeting table for 6-7p brand: ESTEL
- ✓ 6 Executive Meeting chairs brand: VITRA
- ✓ 1 Executive Desk (in angle) brand: ESTEL
- ✓ 1 Executive Office chair brand: VITRA
- ✓ 2 Executive Cupboards (H115/W80/D50cm) brand: ESTEL
- ✓ 1 Pedestal brand: ESTEL
- ✓ 2 Office Desk L-square height adjustable (manual)
- ✓ 8 Meeting tables (L140/D70/H75sm)
- ✓ 2 Meeting table (L180/D90/H75cm)
- ✓ 1 High Cupboards (H195/W100cm)
- ✓ 28 Office chairs brand: GIROFLEX

- ✓ 1 Middle management office chair brand: GIROFLEX
- ✓ 1 Coffee machine (can be installed to the waterpipe) JURA E6 Piano (2022 model)
- ✓ 1 Coffee machine (can be installed to the waterpipe) JURA 6th floor (2015 Model)

Accordingly, IHI JU is launching a call for interest to charity organisations based in Brussels, which would be interested in repurposing all the items listed above (see annex 2 photos).

IHI JU will donate the items without seeking monetary compensation. In addition, IHI JU will dismantle and transport the items to a location within Brussels region.

Interested Charities may visit IHI premises to see the furniture. **Visits can be organised as of Tuesday 13th of May until Thursday 15th of May 2025, by appointment only** with Ms Ewa Zettergren, set up at ewa.zettergren@ihi.europa.eu or by phone 0032 479-440508.

3. Information to be provided by interested entities

Short description of:

- a. who they are (proof of Charity/NGO status),
- b. their history,
- c. main goals, and achievements so far.
- d. how the Charity intends to repurpose the donated furniture.
- e. location of the warehouse or delivery point

4. Important additional information

The designated entity will be asked to sign the attached donation agreement.

The IHI JU is not bound to reply to requests for additional information. This invitation is in no way binding on the IHI JU and has no liability for any compensation to Charity for those proposals that have not been accepted, nor is IHI JU liable in case it decides not to award the Donation. The IHI JU's Donation obligation commences only upon signature of the donation agreement with the selected Charity.

1. Up to the point of signature, the IHI JU may either abandon this invitation, without the Charity being entitled to claim any compensation. This decision must be substantiated, and the Charities notified.
2. Once the IHI JU has opened the proposals, the document shall become the property of the IHI JU and it shall be treated confidentially.
3. Any costs incurred during the preparation of the proposal and submission are to be borne by the Charity and will not be reimbursed.
4. You will be informed of the outcome of this Invitation by e-mail only.
5. If processing a reply to this invitation involves the recording and processing of personal data (such as name, address etc.), such data will be processed pursuant to Regulation (EU) 2018/1725 of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (hereinafter "the Regulation"). Unless indicated otherwise, any personal data will be processed solely for evaluation purposes under the call

for tenders by the IH JU. Details concerning the processing of your personal data are available on the IHI JU privacy policy at: <https://www.ih.europa.eu/legal-notice-and-privacy>

6. The Charity's personal data may be registered in the Early Detection and Exclusion System (EDES) if the Charity is in one of the situations mentioned in Article 136 FR. For more information, see the Privacy Statement on http://ec.europa.eu/budget/explained/management/protecting/protect_en.cfm
7. The Charity bears sole responsibility for compliance with any legal obligations incumbent on him, notably those arising from employment law, tax law and social legislation.
8. In addition to compliance with Regulation 2016/679 (GDPR) for processing operations of personal data within its own remit, the services mentioned above shall be provided by the contractor in strict compliance with Regulation 2018/1725 (EUDPR) applicable to the Innovative Health Initiative Joint Undertaking as European Union body. In addition, the contractor shall comply with any relevant Guidelines of the European Data Protection Supervisor (EDPS).

5. Assessment and award

The assessment will be based on the information provided in the Charity. It will be performed by applying the following:

Please note that in the selection phase, assessment focuses on the experience and capacity of the Charity, and not on the quality of the (technical) proposal submitted. The latter is to be assessed in light of the award criteria. Therefore, the evaluation of the selection criteria will be made on a YES/NO basis.

6. Exclusion criteria

The Charity must provide a declaration on their honour (Annex 3), dated and signed by a duly authorised legal representative, stating that they are not in one of the situations referred to in Article 136 and 141 of the Financial Regulation.

The Charity is also aware of the possible consequences that may arise from any false declaration and of his obligation to provide the awarding authority with the information required in order to take part in the call for proposal.

No evidence should be provided with the Charity. Nevertheless, the contracting authority has the right to verify, at a later stage of the procedure, whether a Charity is in any of the situations mentioned in the above-mentioned articles by requesting all the evidence specified in the Financial Regulation.

7. Selection criteria

A declaration of compliance with the selection criteria is requested. The template of declaration on their honour provided in Annex 3 can be used for this purpose.

The Charity must have the necessary technical, professional, economic and financial capacity to execute the contract.

The objective of the award criteria is to evaluate the Charity with a view to choosing the most suitable Charity to handle office furniture in the benefit of the Charities objective.

The Donation agreement will be awarded to the Charity ranked first, which complies with the invitation specifications and is submitted by a Charity, not in an exclusion situation and fulfilling with the selection criteria.

8. Additional Information

The delivery to the Brussels based warehouse or delivery point will be agreed with the selected Charity.

To participate to this “Call for Proposal”, Interested Charities should submit their proposals **by Friday 23rd of May 2025** to procurement@ihi.europa.eu.

Elise OUKKA

Head of Administration and Finance

Annex 1: List of time with photos

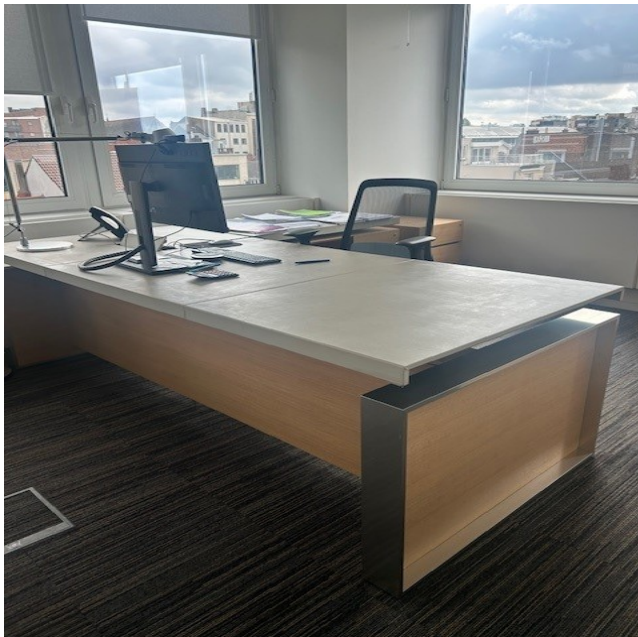
Annex 2: Draft Donation Agreement

Annex 3: Declaration on honour on exclusion criteria and selection criteria

Annex 4: Draft transfer of ownership

Annex 1 – available picture

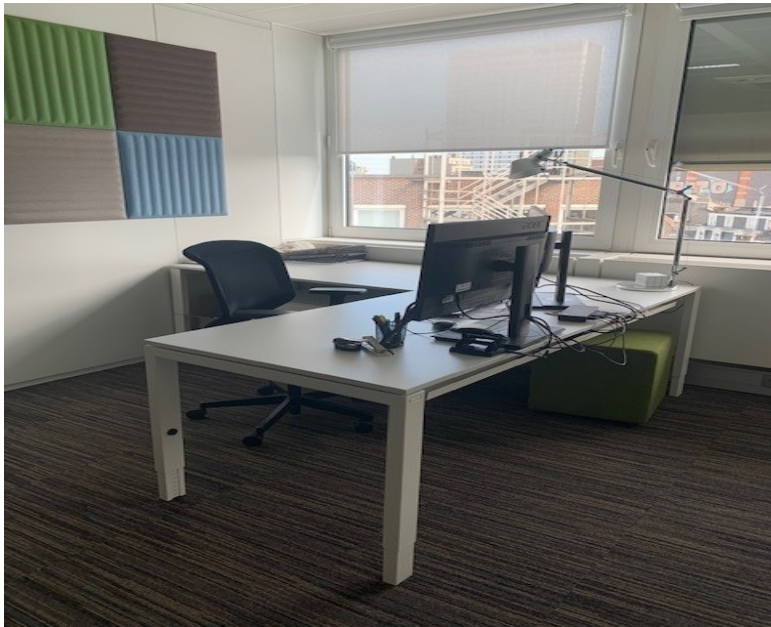
- Executive Desk
- Executive office chair
- Executive sideboard and pedestal
- Executive Meeting table and chairs
- Office Desk in L-square
- High cupboard
- Office chair (Gispen)



Meeting table with 6 chairs



Desk L-square height adjustable



High cupboard



Office Chair (Gispen)

